

Campbell River Skating Club Board Meeting
October 24, 2017 at 6:30 pm, VIP North Room

MINUTES

1. Call to Order: 6:30pm.
2. Quorum of 5 (4 voting members in attendance; not enough to have a quorum): in attendance Marie, Rene, Lynda, Courtney and Rae Anne. It was agreed to continue the meeting although no motions can be made unless there is a quorum. Effective November 1, 2017, Diane has resigned from the Board. Although the Board has decreased by 1, 5 remains the quorum to conduct Board business.
3. Agenda. No changes made.
4. September minutes. No questions.
5. Secretary's Report: Courtney is looking into finding a corporate sponsor to donate matching lulu lemon jackets for our skaters, 25 skaters, price is looking at \$3000. Considering perhaps with future fundraising we would take a small percentage going towards the skater to put in their account towards these coats if we cannot get sponsorship. The jacket would be the define jacket. This is the best jacket for the girls to use and one that most girls currently wear. They would most definitely be wearing this on and off the ice, to school and such.
6. Correspondence: no questions.
7. Finance:
 - QuickBooks (QB). Do we want to continue with this software? We need to revisit this, something simpler especially for someone who may come in in the future and may not understand.
 - Check in on how to have Rae Anne direct deposit to her account. Check with the bank. Not sure what privileges we have to do this. **Action: Rene will check into this for her.**
 - When going for a Gaming Grant, keep it restricted for ice. When we do the Gaming Grant Account Report we have to show the exact cheque and deposit.
 - **Action: Lynda will report back on our ice costs for the season.**
 - We are at a transition with QB, to find out what the budget is for Canskate. Rae Anne is unsure of what she can use for her classes. **Action: Rene will check in and find this out, and report back before the next meeting.** Just to have a bit more clarity of where we are at.
 - Wanted to take the Program Assistants, maybe want to take them to a Stars on Ice show.
 - The key, RoseAnne was away so that email was forwarded to Rita.

REPORTS:

1. President/Vice-President's Report: nothing to report.
2. Registrar's Report: Rae Anne sent in class changes to Marie. Can't find the skills/dance in Uplifter for Thursday? for Larissa. And mom can bring the money to the class.
3. Recreation Director's Report: nothing to report.
4. Test Chair Report: no questions.

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5. Publicity Report: Bev did the Halloween window. Perhaps next month include a small piece saying 'ongoing registration'. Rae Anne is going to put up a poster for ongoing registration.
6. Director of Skating Report:
 - Getting platters donated for future skating events. From Save-on or something like that?
 - Rae Anne got some 'kids eat free' coupons; suggest giving them out at Christmas.
 - Recommendations made to giving back ice. Proceed based on discussion.
 - Julie Snow needed to get her Skate Canada number, she's an Adult Program Assistant.

NEW ITEMS:

1. Gala/18: On March 10th. We are going to need a committee of volunteers to work with Rae Anne. Rae Anne will pick music and things like that. Include CanSkaters this year. Entry fee of \$5/person or by donation; suggest 'by donation'. Theme: Skates to Remember. Perhaps create an online sign up form for volunteers to help.
2. AGM: Lynda really wants to have the AGM before February 1st because we can apply for our Gaming Grant on February 1st. So this would be nice to have it earlier in the season to see what our Board is going to look like. Before the Gala so it's out of the way. January 24th, at 6:15pm have the meeting during CanSkate. Rae Anne will send notes to have her Coach's voice. Lynda will put a package together, financials, last year's AGM minutes. And each person who sits on the Board puts in a report for the year-end package. Package needs to be out 30 days prior to January 24th, which means deadline to send out December 24th; **submit reports to Lynda by December 15th**.
3. Skate-a-thon: Courtney, Marie and maybe Cara can help by recording the monies/forms received in order to determine prize winners. **Action: Lynda will pick something up, i.e. movie passes (\$25/each).**
4. Christmas Family Skate: Date is set for December 21st, our last day of skating. Need a Santa suit; recommend purchasing our own, perhaps from Costco. Have a Pizza fundraiser rather than potluck; more convenient for those working/busy families. Decorate a little.
5. Bagging Groceries: We made 889.01
6. Canada 150: **Action: Lynda will review the information and work towards submitting an application.**
7. Christmas Parade: **Action: Cara will look into.**
8. Banquet/Awards: **Recommend mid-April.**

Adjourned: 8:01 pm.

Next Meeting: November 21, 2017, at 6:30 p.m. in the Pinecrest room.